



The Skilled Trades Adv^{an}tage.

Executive Director

The Building Trades of Alberta coordinates the functions and activities of fifteen International Building Trades Unions who represent approximately 60,000 unionized construction workers in the Province of Alberta. The Building Trades of Alberta promotes the growth of unionized construction, fosters apprenticeship and training and provides support for the development of safe workplace practices and procedures.

Preferred applicants for the Executive Director position will have proven experience in managing organizations with diverse groups of stakeholders, demonstrated leadership capability and an ability to identify and manage priorities in a fast paced environment. The position requires working in collaboration with external clients such as Government, Owners and Contractors and managing a team of staff. Your directives are provided by an Executive Board who you report to on a semi monthly basis. Experience in marketing and public relations would be a valuable asset.

Successful applicants must:

- ✓ Be able to communicate effectively in electronic, written and verbal forms
- ✓ Have relevant post secondary education credentials, or work experience.
- ✓ Be able to work flexible hours and travel as required
- ✓ Be familiar with unionized working environments, collective agreements, and workplace legislation

Please forward resume by email to: resumes@buildingtradesalberta.ca

Closing date: October 23rd, 2011

www.buildingtradesalberta.ca